

Minutes of Board of Directors Meeting
Tuesday, May 15, 2018
Arbor Landing Homeowners Association Clubhouse
Ironbridge Parkway, Chester, VA, 23831

Welcome and Call to Order -

The meeting was called to order at 7:00pm by President Margaret Warren.

Roll Call and Quorum Status

A Roll Call was made and determined and a Quorum was established.

Members Present:

President, Margaret Warren; Vice President, Charleita Richardson, Treasurer, Gay Donnelly; Secretary, Mark Babcock and Member at Large, Gabrielle Nause

Management Present: Community Partners Manager, James Timberlake and ALHOA Office Administrator – Mary Williams

Approval of Agenda –

Motion made by Secretary, Babcock and seconded by Treasurer, Gay Donnelly to amend the agenda to add two items for new business to include:

1. To investigate new alarm system
2. What should the Board do with the maturing CD's?

Adjournment of Meeting:

- The President, Margaret Warren, set the adjournment time of 8:30 p.m.

Approval of Minutes:

- A motion was made by Secretary, Babcock and seconded by Treasurer, Donnelly to approve the minutes with the following minor correction to the wording regarding the review and approval of the ARC committee guidelines.

Member Voice

Concern was raised regarding the Iron Bridge Association and their responsibilities. Secretary, Babcock and President, Warren agreed to formulate a letter requesting the Association provide their responsibilities to the ALHOA Board.

Concern was raised by homeowner, Cobb regarding the reinforcement of community-wide ARC guidelines when a violation exists. Community Partners Manager, James Timberlake outlined the process for contacting the ALHOA office to report any violations of the ARC Standards and Guidelines.

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REPORTS

President – None to report
Secretary - None
Treasurer – Written Report
Office - Oral Report
Committees – None
Management – Oral Report

Old Business:

None

New Business:

- Community Partners Phone System Update
- Investigate new Clubhouse Security/Video Update
- How to proceed with CD's Maturing (EverBank) in June 2018

Executive Session:

None

Next ALHOA Board Meeting – June 19, 2018

The meeting adjourned at 8:05 pm

Mark Babcock, Secretary Mark Babcock Dated: 6/19/2018