

ARBOR LANDING HOA, INC.
BOARD OF DIRECTORS MEETING
Tuesday, March 20, 2018
Arbor Landing Homeowners Association Clubhouse
Ironbridge Parkway, Chester, VA 23831

Welcome and Call to Order –

The meeting was called to order at 7:00 pm by President, Margaret Warren.

Roll Call and Quorum Status – A Roll Call was made, and a Quorum was established.

Members Present:

President, Margaret Warren; Vice-President, Charleita Richardson; Treasurer, Gay Donnelly; Secretary, Mark Babcock, and Member At-Large, Gabrielle Nause

Management Present: Community Partners Manager, James Timberlake, and ALHOA Office Administrator, Mary A. Williams

Approval of Agenda – Motion made by Member, Nause and seconded by Vice-President Richardson to approve the agenda as presented. Motion carried unanimously.

Set Adjournment Time – The President set the time for adjournment at 8:15 pm

Approval of March 20, 2018 Minutes –

Motion was made by Member, Nause and seconded by Vice President, Richardson to accept the March 20, 2018 minutes as presented. Motion carried.

Member Voice

- Discussion was held regarding concerns regarding the Iron Bridge Property Association budget deficient for 2018.
- Member asked about the status of the ARC Guidelines. President, Warren reported the ARC Guidelines were completed for posting on the ALHOA website.

REPORTS

- **President –** None
- **Secretary-**None
- **Treasurer –** Written Report
- **Office –** Oral Report
- **Committees -** None

Old Business:

- A draft of the new community wide survey was presented. Motion was made by Mark Babcock and seconded by Gay Donnelly to mail the survey via hard copy and email to members of the community to respond. Motion carried
- Proposals solicited from 89-Paint, Beth Trader, LLC and Top Gun to paint the (interior) clubhouse. Proposal from Beth Trader, LLC was received.
- Game table chairs delivered to the clubhouse.
- Compact Frig for the clubhouse bar area delivered to the clubhouse
- A meeting was held Tuesday, March 20 at 5:00 pm - prior to the BOD meeting - to recommend new procedures to expediate the process for issuing 2018 pool passes.
- Tabled discussion with Auditor addressing the Operating and Reserve Fund
- Flags for the State of VA, the American flag, and the ALHOA flag were ordered and received. Member, Frank Nause agreed to put up the flags once the hardware is received.
- Spring clean-up (community-wide yard sale) scheduled April 21, 2018.

NEXT BOARD MEETING – Tuesday, April 17, 2018

The Meeting Adjourned at 7:50 pm

Mark Babcock, Secretary Mark Babcock Dated: 4/17/2017