

Minutes of Board of Directors Meeting
Tuesday, October 17, 2017
Arbor Landing Homeowners Association Clubhouse
Ironbridge Parkway, Chester, VA 23831

Welcome and Call to Order –

The meeting was called to order at 7:30pm by President, Margaret Warren. The meeting was held following the ALHOA Annual Meeting on October 12 to elect new Board members.

Roll Call and Quorum Status – Quorum established.

Members Present:

President, Margaret Warren; Vice-President, Charleita Richardson; Treasurer, L. Michelle, Secretary, Mark Babcock, Member At-Large, Gabrielle Nause, and Office Administrator, Mary A. Williams

Former Board Members Present:

Gaye Donnelly, Former Treasurer, John Mangini, Former Secretary

Election/Appointment of 2015-2016 Officers –

- a. Director Margaret Warren agreed to serve her remaining term as President.
- b. Director Charleita Richardson was elected to serve as Vice President
- c. Director L. Michelle Norman was elected to serve as Treasurer
- d. Director Mark Babcock was elected to serve as Secretary
- e. Director Gabe Nause agreed to serve her remaining one term as Member at Large

Motion was made by Charleita Richardson and L. Michelle Norman to accept the nominations as presented. Motion carried.

Approval of Agenda – Motion made by L. Michelle Norman and seconded by Mark Babcock to approve the elected officers as presented. Motion carried.

Approval of August 22, 2017 Minutes - Motion was made by Gabe Nause and Mark Babcock accept the August 22, 2017 Minutes as presented.

Set Adjournment Time – The President set the time for adjournment at 8:30pm.

Member Voice

- Gabe Nause raised questions regarding the status of a RV and Trailer parked in the community and what resolutions were being made to resolve the violations. President Warren will refer this matter to the Property Manager, Beverly Betcher to address.

REPORTS

- **President** – President, Margaret Warren agreed to assemble for distribution the new officers' duties and responsibilities.
- **Secretary**-None
- **Treasurer** – Treasurer Donnelly presented her monthly report.
- **Office** – None
- **Committees**
 - ARC –Treasurer, L. Michelle Norman agreed to serve on the Committee.
 - Social Committee – Charleita Richardson agreed to serve on the Committee.

OLD BUSINESS

- American Leak Detection (second proposal) is scheduled for Tuesday October 24, 2017 to locate the leak at the clubhouse due to high water bills.

NEW BUSINESS

- Gay Donnelly agreed to follow-up updating the transfer of the new officers to the ALHOA Bank Accounts,

NEXT ALHOA BOARD MEETING – Tuesday, November 21, 2017

The Meeting Adjourned at 8:15pm

Mark Babcock, Secretary Mark Babcock Dated: 21 NOV 2017