

BEL ARBOR

Information about the Bel Arbor Community Call Center

What is the *Bel Arbor Call Center*?

The *Bel Arbor Call Center* is often referred to as the “Informational Hub” for the community. It is the main contact for questions or concerns regarding The Bel Arbor Community Association’s (BACA) responsibilities and activities.

The *Bel Arbor Call Center* is the contact for repair of items covered under Bel Arbor’s Community Association’s (BACA) governing documents. Homeowners contact the call center and report the need for repair. The Call Center in turn works with the Community Management Company establishing work orders for submission to vendors requesting repairs etc. Together they ensure the repair is completed or resolved in a timely manner.

The *Bel Arbor Call Center* periodically sends out *Broadcast Messages* to residents advising them of upcoming events or concerns in the community. We encourage residents to read these broadcast messages carefully as they may contain information that would require action on their part concerning their home.

The *Bel Arbor Call Center* electronically distributes the monthly Bel Arbor Community Newsletter to all Bel Arbor Homeowners.

A Bel Arbor Community Directory is published quarterly with updates.

Our current Call Center coordinator is Sandra Richardson. Contact information: (804) 706-4320 or BelArborCCC@aol.com.

Bel Arbor residents are encouraged to notify the Bel Arbor Call Center of changes to telephone number and/or email addresses. This notification ensures homeowners never miss important messages or announcements.